**NOTICE OF GOLDILOCKS USA MANDATORY SOCIAL DISTANCING PROTOCOLS**

Goldilocks USA cares about the health and safety of every one of its customers, visitors, and employees. In order to preserve the health and safety of its customers, visitors, and employees, and the public generally, Goldilocks USA has adopted the following mandatory protocols applicable to all persons on the premises.

**STOP THE SPREAD OF COVID-19**

All persons on the premises should, at all times, utilize their best efforts to stop the spread of COVID-19. In order to do so, all persons on the premises **must**:

* **AVOID ENTERING THE STORE IF YOU HAVE A COUGH OR FEVER;**
* **MAINTAIN A MINIMUM SIX-FOOT DISTANCE FROM ALL PERSONS WHILE ON THE PREMISES;**
* **SNEEZE OR COUGH INTO A CLOTH OR TISSUE, OR IF NOT AVAILABLE, INTO YOUR ELBOW**
* **NOT SHAKE HANDS OR OTHERWISE ENGAGE IN UNNECESSARY CONDUCT WITH ANY OTHER PERSON WHILE ON THE PREMISES.**

Goldilocks USA appreciates you doing your part to stop the spread of COVID-19.

**SOCIAL DISTANCING PROTOCOLS**

Goldilocks USA wants to protect the health of all customers, visitors, and employees. To that end, the Company has adopted the following, mandatory social distancing protocols at this location.

**MEASURES TO PROTECT EMPLOYEE HEALTH**

* Everyone who can carry out their work duties from home has been directed to do so.
* All employees have been told not to come to work if sick.
* Employees (but not customers) are screened before they may enter the workspace.
* All desks or individual workstations are separated by at least six feet.
* Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:
  + Break rooms: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  + Bathrooms: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  + Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_
* Disinfectant and related supplies are available to all employees at the following location(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Hand sanitizer effective against COVID-19 is available to all employees at the following location(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
* Soap and water are available to all employees at the following location(s):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

* Employees are wearing protective facial coverings while working.
* Copies of this Protocol have been distributed to all employees.
* Optional—Describe other measures: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**MEASURES TO PROTECT CROWDS FROM GATHERING**

* Goldilocks USA limits the number of customers in the store at any one time to \_\_\_\_\_, which allows customers and employees to easily maintain at least six-foot distance from one another at all practicable times, subject to further direction from the City.
* Goldilocks USA posts an employee at the door to ensure that the maximum number of customers in the facility set forth above is not exceeded.
* In order to reduce crowd-sizes, Goldilocks USA. has placed per-person limits on the following goods, which are in high-demand: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**MEASURES TO KEEP PEOPLE AT LEAST SIX FEET APART**

* Goldilocks USA places signs outside the store reminding people to be at least six feet apart, including when in line.
* Goldilocks USA places tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
* Goldilocks USA separates order areas from delivery areas to prevent customers from gathering.
* Goldilocks USA instructs all employees to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
* Optional—Describe other measures: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**MEASURES TO PREVENT UNNECESSARY CONTACT**

* Goldilocks USA prohibits people from self-serving any items that are food-related.
  + Lids for cups and food-bar type items are provided by staff; not to customers to grab.
  + Bulk-item food bins are not available for customer self-service use.
* Goldilocks USA does not permit customers to bring their own bags, mugs, or other reusable items from home.
* Goldilocks USA provides for contactless payment systems or, if not feasible, sanitizing payment systems regularly, according to the following schedule and/or practice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
* Optional—Describe other measures (e.g. providing senior-only hours): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**MEASURES TO INCREASE SANITATION:**

* Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
* Employee(s) are assigned to disinfect carts and baskets regularly.
* Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, and at checkout counters.
* Goldilocks USA disinfects all payment portals, pens, and styluses after each use.
* Goldilocks USA disinfects all high-contact surfaces frequently.
* Optional – Describe other measures:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**You may contact the following person with any questions or comments about this protocol:**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**